



## **St William of Perth Risk Assessment Addendum - Partial School Closure / Restricted Attendance January 2021**

4<sup>th</sup> January 2021 Prime Minister announces schools to close to all except vulnerable and key worker children. During the period of national lockdown, schools, alternative provision (AP), special schools, colleges and wraparound childcare and other out-of-school activities for children should allow only vulnerable children and young people and the children of critical workers to attend (recognising that the characteristics of the cohorts in special schools and alternative provision will mean these settings continue to offer face to face provision for all pupils, where appropriate). All other pupils should receive remote education. Pupils who are self-isolating should not attend school. Clinically extremely vulnerable pupils are also advised not to attend school.

Identify hazard	Contact with someone suffering from coronavirus		
Control measures			
<ul style="list-style-type: none"><li>Everyone will be asked not to come into school if they need to self-isolate under <a href="#">current guidance</a>. Regular reminders will be given about this.</li><li>Anyone self-isolating with symptoms will be advised to do so for at least 10 days from the onset of symptoms, and to access <a href="#">testing</a> and engage with the NHS Test and Trace process.</li><li>If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. The individual will isolate in PPA room. HT or SLT member informed as quickly as possible.</li><li>In the case of a symptomatic pupil who needs to be supervised before being picked up: If a distance of 2 metres can't be maintained, supervising staff will wear a fluid-resistant surgical mask. If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron. If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection. PPE stores found in PPA room and HT office. Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up. The area will be quarantined for a period. Following the quarantine period, a deep clean will take place in the areas that the symptomatic person has been, and PPE will be disposed of properly, following decontamination guidance.</li><li>If the school becomes aware that a pupil or a staff member has tested positive for coronavirus, and needs advice on next steps, the school will contact the DfE helpline on 0800 046 8687 and select option 1. (If no advice is required, the school will report the case using the DfE's 'online attendance form daily return'). The advice service (or local health protection team, if the call is escalated to them), will carry out a rapid risk assessment to confirm who's been in close contact with the person when infectious. The school will ask (using a template letter from the local health protection team) all close contacts to self-isolate for 10 days from the day they were last in close contact. To help with identifying staff's and pupils' close contacts, records will be kept of: The pupils and staff in each group. Any close contact that takes place between children and staff in different groups. Close contact means: Direct close contact – face-to-face contact with an infected person for any length of time, within 1 metre, including: Being coughed on, A face-to-face conversation, or unprotected physical contact (skin-to-skin) Proximity contacts – extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected person, travelling in a small car with an infected person.</li><li>Primary Staff testing from 25<sup>th</sup> January. We will ask all staff and pupils to take a lateral flow test. Staff will be tested twice a week on an ongoing basis. This is voluntary. Covid coordinator will keep an ongoing register to record results. If the test is positive, we will follow the same steps (laid out above) as if that pupil/staff member were displaying symptoms, including asking them to take a standard coronavirus (PCR test).</li></ul>			
Remaining level of risk			
HIGH	MEDIUM	LOW	NEGLIGIBLE
Additional notes:	Consistent groups reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group. They have		



	<p>been used to date in recognition that children, especially the youngest children, cannot socially distance from staff or from each other and this provides an additional protective measure. Maintaining distinct groups or 'bubbles' that do not mix makes it quicker and easier in the event of a positive case to identify those who may need to self-isolate and keep that number as small as possible. Restricting attendance during the national lockdown: schools, Guidance for all schools in England, January 2021 Pg 15</p> <p>Where necessary, wear appropriate personal protective equipment (PPE)</p> <p>The majority of staff in education settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:</p> <ul style="list-style-type: none"><li>• where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained</li><li>• where a child or young person already has routine intimate care needs that involve the use of PPE, in which case the same PPE should continue to be used.</li></ul> <p>Pg 18</p>
--	--



<b><u>Identify hazard</u></b>	<b><i>Spreading infection due to excessive contact and mixing between key worker / vulnerable pupils and staff in lessons.</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Pupil groups – We will try to keep small consistent groups and limiting interaction between those groups and individuals, as far as possible. We accept that schools have a duty to provide provision for critical workers and vulnerable students and must not limit attendance of these groups.</li><li>• Pupils will be kept in the same groups at all times each day, and be kept separate from other groups. Key worker and vulnerable groups divided into phased bubbles e.g Yr. R/1, Yr. 2, Yr.3/4 , Yr. 5/6.</li><li>• Bubbles will be using the same classrooms/ each bubble will be using specified classrooms and not enter the classrooms of other bubbles.</li><li>• Staff Rota system in place to limit staff attendance to reduce risk of transmission.</li><li>• Regular hand hygiene – timetabled throughout the day.</li><li>• Where pupils are old enough and capable enough, they will be taught and reminded to maintain their distance and not touch staff or peers.</li><li>• Older pupils in key stage two will be seated side-by-side and facing forwards, and unnecessary furniture will be moved out of classrooms to allow for this. Children will be spaced appropriately around the classroom.</li><li>• For physical activity, we will follow the same guidance for cleaning equipment and grouping pupils as in all areas of the school. Outdoor sports will be prioritised where possible - where it is not, we'll use large indoor spaces with sufficient ventilation. Distance between pupils will be maximised as much as possible.</li><li>• Staff can work across different groups in order to deliver the school timetable, but they will keep their distance from pupils and other staff as much as they can (ideally 2 metres apart). This won't always be possible, particularly when working with younger children, but close face-to-face contact will be avoided, and time spent within 1 metre will be minimised. As long as numbers allow staff will be allocated to a specific bubble and not be expected to move to different bubbles to provide supervision unless in the event of absence. Staff will have access to face visors should they choose to wear them.</li><li>• Any pupils with complex needs or who need close contact care will have the same support as normal as distancing isn't possible here. Staff will be rigorous about hand washing and respiratory hygiene.</li><li>• Pupils will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</li><li>• Classroom areas in use will be well ventilated by: Opening windows. Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised</li><li>• Parents will be advised for children to wear additional layers to help maintain appropriate body temperature and to keep them warm during the school day.</li><li>• No school trips until further notice.</li><li>• Schools should take particular care in music, dance and drama lessons to observe social distancing where possible. This may limit group activity in these subjects in terms of numbers in each group. It will also prevent physical correction by teachers and contact between pupils in dance and drama.</li><li>• Singing, wind and brass playing should not take place in larger groups.</li><li>• Playing instruments and singing in groups should take place outdoors wherever possible. If indoors, use a room with as much space as possible, for example hall. If playing indoors, limiting the numbers to account for ventilation of the space and the ability to social distance.</li><li>• The school will not host any performances with an audience.</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>	We know that every school will have a different number of children of critical workers who need to attend. It is important that on-site provision is provided for these pupils, and there is no limit to numbers of these pupils who may attend and schools should not limit attendance of these groups. This is because we are		



reducing overall social contact across areas and the country rather than individually by each institution. Restricting attendance during the national lockdown: schools, Guidance for all schools in England, January 2021 Pg 25

Minimising contacts and mixing between people reduces transmission of coronavirus (COVID-19). This is important in all contexts and schools must consider how to implement this. Schools must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum. Pg 15

The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles') and through maintaining the distance between individuals. Whilst schools are attended by vulnerable children and the children of critical workers only, where possible schools should keep group sizes small. For children old enough, they should also be supported to maintain distance and not touch staff where possible. Any additional space available where there are lower numbers of pupils attending, should be used wherever possible to maximise the distance between pupils and between staff and other people. Pg 15

Schools may need to alter the way in which they deploy their staff, and use existing staff more flexibly. Managers should discuss and agree any changes to staff roles with individuals. Pg 33

Some schools may feel it is appropriate to relax their uniform policy whilst only certain categories of pupils are attending. This is a decision for school leaders. Pg 40

Schools can hold PE lessons indoors, including those that involve activities related to team sports, for example practising specific techniques, within their own system of controls. However, outdoor activities and sports should be prioritised where possible, and large indoor spaces used where it is not, maximising natural ventilation flows (through opening windows and doors or using air conditioning systems wherever possible) distancing between pupils and paying scrupulous attention to cleaning and hygiene. This is particularly important in a sports setting because of the way in which people breathe during exercise. Pg 45



<b><u>Identify hazard</u></b>	<b><i>Contact with coronavirus when getting to and from school</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Parents/carers who need to drop off and pick up pupils will be told through letters, messages and signage: Their allocated drop off and collection times. Times include Yr 1/R 8:40 – 3:00. Yr 2 8:40 – 3:00. Yr 3 / 4 8:50 – 3:10.</li><li>• The protocols for minimising adult to adult contact Explain are using different entrances and exits at staggered start and finish times. Yr R and 1 enter and exit through main entrance. Yr 2 enter and exit through Yr 5 / 6 gate. Yr 3/ 4 enter and exit through main entrance. Yr 5 / 6 enter and exit through Yr 5 / 6 gate.</li><li>• Children to hand sanitise or wash hands upon entering the classroom for the first time.</li><li>• That only one parent/carer should attend.</li><li>• Parents will be advised through signage not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment</li><li>• Anyone wearing reusable face coverings when arriving to school will be expected to bring a plastic bag to keep these in during the school day. If they're using disposable face coverings, these will be put in a covered bin. Anyone wearing any sort of face covering when arriving to school will wash their hands on arrival (as all individuals will), dispose of/store the covering, and wash their hands again before going to their classroom or office. Everyone will be made aware that they mustn't touch the front of the covering during use or removal.</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>			



<b><u>Identify hazard</u></b>	<b><i>Spreading infection due to touch, sneezes and coughs</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Handwashing facilities will be provided. Classroom sinks equipped with soap and hand sanitiser supplies.</li><li>• Allocated toilets for bubbles: Yr 5 and 6 to use the Year 5 and 6 toilets. Yr 2 to use toilets outside of Year 3. Year R and 1 to use toilets outside Year 1 classroom. Office and SLT to use disabled toilet. Staff to use staff toilets outside DHT office.</li><li>• Everyone in school will: Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands</li><li>• Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing</li><li>• Be encouraged not to touch their mouth, eyes and nose</li><li>• Use a tissue or elbow to cough or sneeze, and use orange bins for tissue waste</li><li>• Pupils will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</li><li>• Help will be available for any pupils who have trouble cleaning their hands independently. Skin-friendly cleaning wipes can be used as an alternative. Young children will be supervised during hand washing.</li><li>• Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out – school business manager and caretaker.</li><li>• Separate waste bins will be emptied throughout the day and every evening by the caretaker and cleaners.</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>			



<b><u>Identify hazard</u></b>	<b><i>Spreading infection through contact with coronavirus on surfaces</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Staff will regularly clean frequently touched surfaces at end of learning sessions - using standard cleaning products (COSH appropriate Detergent – zoflora detergent Orange bottle), including: Classroom desks and tables, Bathroom facilities (including taps and flush buttons), Door and window handles, Furniture, Light switches, Teaching and learning aids, Books and games and other classroom-based resources, Computer equipment (including keyboards and mouse), Sports equipment, Hard toys, Telephones, Fingerprint scanners, Outdoor play equipment</li><li>• Pupils and parents/carers will be asked to limit the amount of equipment they bring into school each day to essentials like bags, lunch boxes, hats, coats, books, stationery and mobile phones.</li><li>• Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day. Shared rooms, such as halls and dining areas, will be cleaned between different groups using them.</li><li>• Areas of the school not in use will be shut off to make cleaning more manageable.</li><li>• Any resources shared between groups, such as sports, art and science equipment, will be either: Cleaned frequently and meticulously, and always between groups using them; or Rotated / quarantined so they can be unused and out of reach for 48 hours (72 hours for plastics) between use by different groups</li><li>• The same rules will be followed for books and other shared resources that pupils or staff take home. However, unnecessary sharing will be avoided, especially where it doesn't contribute to pupil education and development.</li><li>• Individual and very frequently used equipment, like pens and pencils, will not be shared. Children will use own designated pencil case.</li><li>• Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out. School business manager and caretaker</li><li>• Teachers will wash their hands and surfaces before and after handling pupils' books.</li><li>• Caretaker and cleaning staff will be supplied with PPE aprons, gloves and face visors</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>			



<b><u>Identify hazard</u></b>	<b><i>Spreading infection due to excessive contact and mixing between pupils and staff around and outside of the school</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Limit the sharing of rooms and shared spaces between groups. For lunch times the hall will be divided into two with a space separating the two bubbles. ICT suite and library will be timetabled to ensure bubbles do not mix. Playground will be rota for use. All shared rooms, such as halls and dining areas, will be cleaned between each use.</li><li>• Different entrance and exit points for each bubble as well as staggered start and finish times to avoid potential mixing.</li><li>• Staggered playtimes and lunchtimes for use of the playground. Zoned areas on the playground to help keep bubbles separate.</li><li>• For physical activity, we will follow the same guidance for cleaning equipment and grouping pupils as in all areas of the school. Outdoor PE activities will be prioritised where possible - where it is not, we'll use large indoor spaces with sufficient ventilation. Distance between pupils will be maximised as much as possible.</li><li>• Staff can work across different groups in order to deliver the school timetable, but they will keep their distance from pupils and other staff as much as they can (ideally 2 metres apart). This won't always be possible, particularly when working with younger children, but close face-to-face contact will be avoided, and time spent within 1 metre will be minimised. As long as numbers allow staff will be allocated to a specific bubble and not be expected to move to different bubbles to provide supervision unless in the event of absence.</li><li>• Supply teachers, peripatetic teachers and other temporary staff will be told to minimise contact and maintain as much distance as possible from other staff. The number of temporary staff entering the school premises will be kept to a minimum</li><li>• Staff and visitors will be encouraged to wear face coverings in areas of the school where social distancing isn't possible, such as in staffrooms and corridors. School has a number of face coverings which can be provided to staff. They will be encouraged to keep on or put on a face covering when arriving at school and moving to classrooms or offices, unless they're exempt from wearing one. They'll be given clear instructions about how to put on, remove and store/dispose of face coverings safely.</li><li>• Pupils will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</li><li>• Staff use of staff rooms and offices will be staggered to limit occupancy.</li><li>• Areas in use will be well ventilated - opening windows. Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>	All teachers and other staff can operate across different groups. Where staff need to move between groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults. Again, we recognise this is not likely to be possible with younger children and teachers in primary schools can still work across groups if that is needed. Pg 16		





<b><u>Identify hazard</u></b>	<b><i>Spreading infection due to excessive contact and mixing in meetings</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Face to face meetings suspended.</li><li>• Where possible, meetings will be conducted by telephone or using video conferencing. This includes meetings with staff, parents/carers, visitors and governors. The use of Microsoft teams for staff meetings and governor meetings.</li><li>• Emails to be used to update staff about key information.</li><li>• School's emergency whatsapp to be used as a source of communication in the event of emergency information needing to be shared.</li><li>• SEND and welfare parent phone calls to take place via phone at agreed appointments</li><li>• Class dojo to be used by teachers to provide pastoral support to families through messaging.</li><li>• Plastic barriers on office window to provide shielding for office staff. Demarcated areas in office to establish social distancing to protect office staff.</li><li>• Parentmail (School digital communication system) and letters to be sent out to parents updating them of key information. Parents to be encouraged to use the school email to digitally transfer information rather than supplying hard copies.</li><li>• All visitors to be limited to enter school building. Visitors to be vetted using the automated camera admission system. Office staff to use fencing and gates and outside areas to pass on resources to parents where possible to prevent parents from coming up to the school building..</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>			



<b><u>Identify hazard</u></b>	<b><i>Individuals vulnerable to serious infection coming into school</i></b>		
<b><u>Control measures</u></b>			
<ul style="list-style-type: none"><li>• Following the reintroduction of shielding, clinically extremely vulnerable staff are advised not to attend the workplace. Clinically extremely vulnerable individuals are those identified through a letter from the NHS or a specialist doctor as in the group deemed clinically extremely vulnerable (CEV or shielding list). Staff who are identified as clinically extremely vulnerable should follow the published guidance.</li><li>• Clinically vulnerable staff can come into school if agreement has been made between employee and employer based on current medical assessments with supporting risk assessments in place to minimise risk. If in school, they will: Where possible, maintain 2-metre distance from others, avoid close face-to-face contact and minimise time spent within 1 metre of others, have access to appropriate PPE. Discussions will take place with those staff in this criteria on a case by case basis.</li><li>• Staff that live with someone who's extremely clinically vulnerable or clinically vulnerable will come into school if they can't work from home and will follow good prevention practices.</li><li>• Staff who are pregnant will work from home where possible. If home working isn't possible, we will follow the guidance for pregnant staff in all tiers.</li></ul>			
<b>Remaining level of risk</b>			
<b>HIGH</b>	<b>MEDIUM</b>	<b>LOW</b>	<b>NEGLIGIBLE</b>
<b>Additional notes:</b>	Restricting attendance during the national lockdown: schools, Guidance for all schools in England, January 2021 Pg 30		



**Forest school will resume for onsite bubbles during partial school closures in order to provide a broad and balanced curriculum and to help support children's well being.**

**To be read in conjunction with other related risk assessments & policies/procedures; especially St William of Perth's Covid-19 Risk Assessment**

**NB: It is accepted that this risk benefit assessment is applicable to everyone attending the programme**

**Name of person compiling this risk benefit assessment:**

**Mrs. Charlotte Crowther**

**Please state the benefits to the children of offering this experience?**

*Perseverance, resilience, self-confidence, confidence boosting, self-esteem building, gross motor skills, fine motor skills, developing strength, muscle building, independence, survival skills, developing dexterity, hand eye co-ordination, purposefulness, problem solving, reasoning, creativity, risk taking, communication, team work, critical thinking, estimation*

***In response to the global pandemic, studies have shown the benefit of being outdoors to individuals well being.***

<b>Probability Score:</b>	<b>Severity Score</b>	<b>Calculate the risk levels:</b>
1. <5% chance that it will occur - very unlikely	1. Not serious - no first aid required	The rating is calculated from the probability multiplied by the severity which will give a rating between <b>1 &amp; 25</b> . St William of Perth Catholic Primary School and 'The Key Wood' will not be carrying out any activities deemed to have a <b>revised rating of over 12</b> as they are deemed too dangerous even with control measures in place.
2. 25% chance that it will occur	2. Minor Injury - requiring basic first aid	
3. 50% chance that it will occur	3. Injury - requiring non-immediate professional medical attention	
4. 75% chance that it will occur	4. Serious injury/multiple injuries - requiring immediate medical attention	
5. >95% chance that it will occur - very likely	5. Major accident - multiple injuries or fatality	

**PRIOR TO EVERY USE, PARTICIPANTS WILL RECEIVE A FULL SAFETY BRIEFING ON HOW TO EXPLORE THE KEY WOOD WHILST ADHERING TO THE**

<b>Hazard</b>	<b>Harm</b>	<b>Risk Rating prior to control measures (Probability x Severity =)</b>	<b>Control measures to reduce the risk and actioned by whom?</b>	<b>Revised Risk Rating (Probability x Severity =)</b>
<b>Sharing of Resources</b>	Spread of Covid-19 amongst participants, staff and their	<b>5 x 5 = 25</b>	<ul style="list-style-type: none"> <li>All participants to receive a <b>FULL</b> safety briefing before the start of any</li> </ul>	<b>2 x 3= 6</b>



	bubble(s)		<b>Forest School sessions.</b> <ul style="list-style-type: none"> <li>Limited amount of resources available for the participants to access.</li> <li>Resources and tools to be disinfected with anti-bacterial wipes between users and at the end of each session.</li> <li>Participants to wear gloves to ensure limited direct physical contact with resources and each other (parents to be asked to send in gloves with FS kit).</li> <li>No knives or saws to be used due to the need of wearing gloves being more pressing.</li> </ul>	
<b>Ground surface</b>	Wounds Bruising Cuts Fractures Sprains Concussion Fatalities	<b>5 x 5 = 25</b>	<ul style="list-style-type: none"> <li>FSL to complete a daily site sweep to ensure areas are free of any harmful debris and are deemed appropriate for intended use.</li> <li>During session briefing, FSL to explain any 'on the day' specific hazards and how the participants should manage these; particularly excessive muddy from rainfall.</li> <li>No session to take place if heavy, persistent rainfall has taken place within 24 hours prior to the session.</li> <li>Participants to complete a boundary walk at the start of each session; being made aware of any potential risks</li> </ul>	<b>2 x 4 = 8</b>



			<p>to activities.</p> <ul style="list-style-type: none"> <li>• FSL and supporting adults to be aware of any participants with mobility and balance issues when accessing mud play areas.</li> <li>• FSL to close pathways and/or areas of the site to prevent injury to participants and/or permanent damage to the site.</li> <li>• All participants to be wearing wellies/walking boots in order to access the site and prevent unnecessary slips, trips and falls. Spare wellies are available upon request.</li> <li>• <b>FSL to have final decision as to what areas of the site are open with regard to heavy rainfall and safety of all participants during the session.</b></li> </ul>	
<b>Suitability of clothing</b>	Bruising Wounds Sprains Slips/trips/fall Fractures Wet skin Cold	<b>4 x 4 = 16</b>	<ul style="list-style-type: none"> <li>• Parents of participants to be emailed and asked to provide suitable clothing including gloves and spare jogging bottoms.</li> <li>• FSL to ensure participants' clothing has sufficient stretch and movement to allow for safe shelter building.</li> <li>• Participants (and parents) made aware that mud has the potential to stain clothing.</li> <li>• Long sleeves and trousers</li> </ul>	<b>1 x 3 = 3</b>



			<p><b>must</b> be warm by all participants in <b>all</b> weathers.</p> <ul style="list-style-type: none"> <li>• Prior to session, FSL to check participants' clothing to ensure it is warm and water resistant. If not, FSL to provide additional clothing to allow participants to enjoy mud play.</li> <li>• Trousers to be tucked into wellies to prevents slips/trips/falls and getting unnecessarily wet.</li> </ul>	
<b>Excessive Mud leading to damage in classroom</b>	Stains to	<b>5 x 4 = 20</b>	<ul style="list-style-type: none"> <li>• <b>All participants to receive a FULL safety briefing before undertaking any shelter building activity.</b></li> <li>• FSL to ensure only suitable building materials are available e.g. branches, sticks</li> <li>• Daily site sweep to take place to remove any rubbish/unsuitable materials.</li> <li>• During the safety briefing, participants to be made aware of what are suitable/unsuitable building materials.</li> <li>• Visual clues of suitable/unsuitable building materials to be made available if necessary.</li> </ul>	<b>2 x 4 = 8</b>
<b>Unwell participant during session</b>	Spread of Covid-19 amongst participants, staff and their bubble(s)	<b>5 x 5 = 25</b>	<ul style="list-style-type: none"> <li>• <b>FSL and supporting adults to keep own knowledge on whole school Covid procedures updated.</b></li> </ul>	<b>3 x 3 = 9</b>



			<ul style="list-style-type: none"> <li>Participant to be removed from the Forest School site.</li> <li>FSL to assign an adult to accompany the child back into the school building.</li> <li>Mr Willis/Mrs Kinslow to be informed and the school procedure to be followed (<b>see separate guidance</b>).</li> <li>Remaining participants at the site to sanitise their hands thoroughly.</li> </ul>	
<b>Poor</b>	Wounds Bruising Cuts Fractures Sprains Concussion Fatalities	<b>5 x 5 = 25</b>	<ul style="list-style-type: none"> <li>FSL to complete a daily site sweep to ensure areas used for shelter building are free of any harmful debris and are deemed appropriate for intended use.</li> <li>During session briefing, FSL to explain any 'on the day' specific hazards and how the participants should manage these; including excessive muddy from rainfall.</li> <li>Participants to be aware of undulating areas which may have a negative effect on their shelter.</li> <li>Participants to complete a boundary walk at the start of each session; being made aware of any potential risks to activities.</li> <li>FSL and supporting adults to be aware of any participants with mobility and balance issues when</li> </ul>	<b>2 x 4 = 8</b>



			<p>accessing mud play areas.</p> <ul style="list-style-type: none"> <li>• Participants aware they may need to adjust placement of shelter and behaviour to adapt to site conditions e.g. shelter may need to be built within the wooded area if the ground is excessively muddy.</li> <li>• <b>FSL to have final decision as to what areas of the site are open with regard to heavy rainfall and safety of all participants during the session.</b></li> </ul>	
<p>Any further information which needs to be noted:</p> <ul style="list-style-type: none"> <li>• Forest School activities during the COVID-19 pandemic are the responsibility of the qualified Forest School Leader (FSL) and Headteacher to ensure the use of the site, participants and equipment are safely managed.</li> <li>• All safety equipment must be checked and serviced (when appropriate).</li> <li>• This Risk Benefit Assessment accompanies the St. William of Perth Catholic Primary School Policy and Procedures for <b>Health and Safety</b></li> </ul> <p><b>Please note - St. William of Perth Catholic Primary School operate under a dynamic risk assessing process which is the continuous process of identifying hazards, assessing risk, taking action to eliminate or reduce risk, monitoring and reviewing, in the rapidly changing environment of the natural world</b></p>				





<b>OVERALL level of risk</b>	Consider level of risk following use of control measures HIGHLIGHT the appropriate assessment of risk	
<b>NOT REDUCED THE OVERALL RISK</b>	<b>REDUCED THE OVERALL RISK TO SOME DEGREE</b>	<b>CONSIDERABLY REDUCED THE RISK</b>
<b>Assessor's comments</b>		
This will be reviewed daily in the first week, then weekly and then fortnightly.		

<b>Name of assessor</b>	<b>Signature of assessor</b>	<b>Date</b>
J Willis	<i>J Willis</i>	Reviewed January 2021

<b>Manager's comments</b>
<p>To be reviewed and updated as when Government guidelines dictate/change.</p> <p>Please note – St. William of Perth Catholic Primary School operate under a dynamic risk assessing process which is the continuous process of identifying hazards, assessing risk, taking action to eliminate or reduce risk, monitoring and reviewing, in the rapidly changing climate.</p>

<b>Name of manager</b>	<b>Signature of manager</b>	<b>Date</b>
J Willis	<i>J Willis</i>	January 2021